

MILCOMBE PARISH COUNCIL

TUESDAY 7 JANUARY 2020

Clerk & Responsible Financial Officer
Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

(01295) 710965
milcombecp@gmail.com
www.milcombecp.co.uk

20 December 2019

Dear Councillor,

A meeting of the Parish Council will be held on **Tuesday 7 January 2020** at **8.00pm** at the Village Hall, Milcombe to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors have been invited to attend and Councillor Kieron Mallon has been invited as County Councillor.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – To welcome the Councillors and the public to the meeting.
8.00pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
8.00pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
8.00pm
4. **Minutes** - To approve the minutes of the meeting held on 5 November 2019. **(Attached)**
8.00pm – 8.05pm
5. **Matters Arising** - To discuss any issues arising from the minutes of 5 November 2019.
8.05pm – 8.10pm
6. **Chairman's Announcements**
 - Councillor Pete Booth**8.10pm – 8.15pm**
7. **Open Forum** – Members of the public are invited to raise any items which concern the Parish.
(Maximum of ten minutes in total for this item)
8.15pm – 8.25pm
8. **Reports from County and District Councillors** - To receive reports from the Milcombe County Councillor and District Councillors.
8.25pm – 8.35pm

9. Village Matters

- i) Village Organisations – To receive reports from the Chairmen of village organisations.
- ii) Play Area – To:
 - a) agree which Councillor will temporarily take responsibility for inspecting the play area; and
 - b) receive a progress report on the proposals for new play equipment in the village play area.
- iii) Emergency Plan – To discuss how to progress an emergency plan for Milcombe. **(Information previously circulated)**
- iv) Jacob Kaye Memorial Bench – To discuss the maintenance which is required to the bench, located on Portland Road.
- v) VAS Data – To consider the traffic data from the VAS by the Horse and Groom.
- vi) Village Defibrillator – To discuss the purchase and siting of the village defibrillator.
- vii) Volunteer Link Up scheme – To discuss the developing the Scheme in Milcombe.
- viii) VE Day 75th Anniversary 8 May 2020 – To discuss whether to support or arrange any events to mark the anniversary.
- ix) Milcombe Annual Parish Meeting (APM) – To note that the APM will be held on Tuesday 5 May 2020 and agree a format/speaker for the meeting.

8.35pm – 8.55pm

10. Planning

- i) Planning Applications - To note the planning applications which have been considered by the Parish Council since the last meeting. **(To follow)**
- ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(To follow)**

8.55pm – 9.05pm

11. Parish Council Matters

- i) Councillors Training Courses – The following training courses are available to Councillors:

Wednesday 22 nd January 2020	Website Accessibility	Half/morning 10-12.30	Oxon Association for The Blind	Oxfordshire Association for the Blind Bradbury Lodge, Gordon Woodward Way Oxford, OX1 4XL (near Redbridge Park & Ride)
Thursday 23 rd January 2020	Planning	6pm – 8pm	CDC Planning Officers	River Cherwell Room, Bodicote House, White Post Road, Bodicote
Thursday 30 th January 2020	Parish Meetings	Half/morning 10-12.30	Frances Webster, solicitor	West Oxfordshire District Council Offices, Witney

			Wellers Hedleys	OX28 1NB
Wednesday 5th February 2020	Preparing for End of Year Audit Understanding Internal Audit	Half /morning 10-12.30 Half /afternoon 2-4.30	Steve Parkinson	Blenheim Room, Begbroke Science Park, Woodstock Room, Begbroke OX5 1PF
Wednesday 12 th February 2020	Charity Law	Full day	Roger Taylor	Didcot Civic Hall, Britwell Road, Didcot OX11 7JN
Monday 24 th February 2020	Planning – How local councils fit into the planning system and effective responses to planning applications	Half/ morning	Phil Shaw	West Oxfordshire District Council, Witney, OX28 1NB
Wednesday 18 th March 2020	Roles and Responsibilities for new councillors and clerks	Full day	Elizabeth Howlett	Didcot Civic Hall, Britwell Road, Didcot OX11 7JN

- ii) Cherwell District Council's Parish Liaison Meeting – To receive a report on the meeting held on Wednesday 13 November 2019 at Bodicote House.

9.05pm – 9.10pm

12. Finance

- i) Accounts for Payment and Bank Reconciliation – To approve the accounts for payment and note the bank reconciliation. **(To follow)**

9.10pm – 9.15pm

13. Correspondence - Items of correspondence will be circulated to members.

9.15pm

14. Public and Press – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information. **9:15pm**

15. Grass Cutting Contract 2020/2020 – To discuss the grass cutting contract for 2020/2021.

(Information previously circulated)

9.15pm – 9.20pm

16. Meeting Dates - Future meeting dates for Milcombe Parish Council are stated below. They will commence at 8.00pm at the Village Hall, Milcombe unless stated otherwise:

- Tuesday 3 March 2020
- Tuesday 5 May 2020 (Annual Parish Meeting)
- Tuesday 12 May 2020
- Tuesday 7 July 2020
- Tuesday 1 September 2020
- Tuesday 3 November 2020

9.20pm

15. Items for the Next Agenda

9.20pm

